

## A+ FAQs

*How do I get a make-up credit class?*

- You must talk to your counselor who will get the process started.

*Is there a fee for a make-up credit class?*

- Yes – There is a \$35.00 non-refundable fee for each .25 credit course – payable in the main office.

*Do I have to complete the work at the school?*

- No – you can work on your course anywhere this is a computer with access to the Internet that meets the system requirements on the paper given to you by your counselor. **You must take the final exam at the school with a proctor.**

*When and where can I take the final exam for an A+ class?*

- You must take the final exam at CHHS with a proctor. You can take the final before school in the Career Center with Mrs. Butler or Mr. Seaman Monday-Thursday mornings. Testing is also available Friday mornings in the Media Center.

*Can I take the final exam before I complete the other course work?*

- No – A+ will not allow a student to skip assignments. The final exam can only be completed after all other work has been mastered.

*Do I have to write the essays?*

- All language arts courses (LA 9, 10, 11, & 12) – all quarters), have essays that must be completed before the final exam is taken. It is best to write the essays in a word processor such as WORD and then copy and paste them into the A+ essay box, or print out the essay and turn them into Kris Strong in the attendance office.

*How do I access the A+ system?*

- You can go to the CHHS website at home or at the school, select the “Counseling” drop-down menu toward the top of the page and then click on “Makeup Credit” Option. This will take you to a link to the A+ website. You can also type the following web address in your browser bar: <http://alserver.chillds.jordan.k12.ut.us/main/index.html>

*I tried to log-on to the A+ system and it said “incorrect log-on or password”. Try Again”. What is my user name and password?*

- Your user name and password are the same – your student number. If you have typed them in correctly, you may need to try again in a couple of days. It can take up to 5 working days to get your information into A+ and activated in the classes you need.

*A+ won't let me continue in my course work – what is going on?*

- You must get at least 70% on the practice and review test portions of the course. A+ will not allow you to move on until at least 70% has been achieved on those assignments, test, and quizzes.

*Do I have to do all of the work before I take the final?*

- Yes – all work, including essays for Language Arts courses must be completed before you take the final. If you take a Language Arts final before you have completed the essays, you will not be able to get back into the course to write the essays. You will be charged an additional \$16.00 fee for a paper copy of the essay prompts. It is possible to skip over the essays – do **not** do this.

*What do I have to do to get my final grade?*

- Make sure all course work is completed online and check with the teacher for additional assignments for the Health and Lifetime Fitness classes;
- Pay the \$35 Fee in the main office;
- Pay any other fees for an additional test retake or essays prompts;
- Make sure the form is signed by a parent or guardian.
- **Make sure that you have taken the final at Copper Hills with an exam proctor**

*Are there any other fees associated with A+?*

- Yes – Students have 2 attempts if needed to complete the final exam with at least 70%. If a 3rd attempt is required to pass the exam, a student must pay \$16.00 in the main office for another chance to take the final.
- If a student completes a language arts course final without doing the essays, he or she will not be able to get back into the course to complete the essays. If a student does not have a high enough score on essays to receive a passing grade, he or she will need to do the essays again. A student can get paper copies of the essay prompts for a \$16.00 fee paid in the main office.

*Do fee waivers cover packet costs?*

- No – the packet program is not covered by fee waivers. You can meet with your vice principal to make arrangements to work off the fees or to get a fee deferral form.

*Why does A+ say the final is a review test?*

- A+ classifies course work as practice, master test, and review tests. The last exam, the final, is in a review test category in A+ because it is a test that reviews all of the course material. **The final is the last assignment on the list and even though it does say it is a review test, do not complete it at home – it is the final exam and must be taken at Copper Hills in order to receive credit for the course.**

*How can I check my make-up work on my school records?*

- Go to the Copper Hills website: <http://copperhillshigh.org>, then select “skyward” under the “Gradebook” drop down menu. Log on to your account. You can then see your make-up credit by clicking on Academic History on the left. Make-up courses will be identified with “mk”.

*What if I can't make the \$35.00 fee payment?*

- See your vice principal for a fee deferment form or to make arrangements to work off the fees.

*Can I take the final exam with any teacher at Copper Hills?*

- No – the only teachers who are A+ proctors are Mrs. Butler and Mr. Seaman.

*What if I don't see my grade for a make-up packet posted on my 'Gradebook – Academic History'?*

- See Mrs. Strong in the attendance office or see your counselor regarding any unpaid fees or incomplete work.

*What if a student thinks he/she has completed an assignment or a course?*

- If there are any questions regarding a student's work, the A+ record will be the final word on work completed, scores, and dates.